

PTA Meeting 09.12.19 7.30pm

Present: Kayleigh Wilkinson (Chair)
 Vicky Collis (Secretary)
 Anne-Marie Maher-Williams (Year 4 Rep)
 Louise White (Communications Officer)
 Victoria Hamilton (Year R Rep)

Apologies : Deborah Patterson (Year 5 Rep)
 Catherine Chatterton (Treasurer)
 Jessica Davies (Year R Rep)
 Jo Ball
 Jo Montague Smith
 Clare Gallagher
 Michelle C

1.	Apologies above.	
2.	AGM Minutes had been received and read by all. These were sent out to the whole school via Parent Mail.	
3.	All new members were introduced and Class Reps were discussed. Louise W agreed to be Year 2 Rep as well as communications officer. It was decided not to assign Yr 6 as they are a good core PTA team anyway and many help out at all events. Need to look at recruiting Yr 1 and Yr 3 reps. It was discussed about recruiting Year R parents at Information evenings, which we need to look at, as they get a lot of information. Possibly look at Curriculum evening or the coffee morning during settling in period.	VC/K W
4.	Treasurers Report has also been circulated to all parents via Parent Mail. We have just paid out for laptops for the school, and leaves us enough to cover school events this year. This has been one event this School Year - Christmas Tea time and took £476. We have had 86 donations from various sources (Stick-on, easy fundraising etc) So far we have paid out for Christmas Panto and Christmas tree. Still to pay for Christmas lunch, and crackers this term.	
5.	GDPR - Although all Parents are automatically on the PTA, consent is needed for sharing email/contact details. They have to opt in. To ask about possibility of Parent Mail to ask Parents for consent to share their email addresses with PTA and committee members to all be able to see each others. Those present are happy to share their emails with each other and committee members. Also ask to add to consent form given out each year at the beginning of the school year.	KW
6.	Christmas Tea Time went very well. It took £476. There were lots of helpers and the staff were very helpful with running stall (Thank You) Looking forward, possibly alternating a Tea Time with a full Christmas Fayre to keep it fresh. Next year be looking at more outside stalls, Secrets Room - £2 a gift and each class having a table to sell items of a certain colour. This is to encourage Parents and Pupils to take part and reward for the best dressed stall. We also discussed the possibility of selling Christmas Trees AMW to discuss with someone she knows as to how it works.	AMW

7.	<p>Teatimes - We decided to run 4 Teatimes for the rest of the school year. YR R/YR1 Yr2/Yr3 Yr4/Yr5 These we will ask School for some Fridays through the rest of the year Yr 6 - To run the refreshments stall at Sports Day</p> <p>We will see how this works and review and plan for 2020/2021 AMW happy to run TT and recruit relevant parents from the years to help on the day. Post helpers out on Parent Mail</p>	KW
	<p>Mother's and Father's Day Sales. 19.03.20 for Mother's day sale 18.06.20 For Father's day sale Ask for donations in the weeks before and run during the school day. LW to post on FB group after Christmas asking for donations of unwanted gifts, ready for Mother's Day.</p>	LW
	<p>Hamper Raffle at Advent Performances Sell before each performance £1 a ticket Send prize home in bags and keep Hamper Wed 11 - Jess Thurs 12 - Louise/Vicky Mon 16 2pm - Mon 16 7pm - Vicky Wed 18 7pm - Vicky/Kayleigh</p>	
	<p>Quiz Night - 24th January 2020 JB has the letter and will send a copy to be handed out at school the first week back. AMW -has agreed to contact Big Fry to organise food. JMS- had agreed to do Bar Order and organise licence LW to post now on FB Group and put posters up the first week back. No cake raffle but will play Heads or Tails AMW - agreed to arrange prizes and gifts Will keep the Bar prices at a round number and all types of drinks the same price Ask for Bar helpers Small amount of Bar snacks will be provided - sweet/savoury Will set up after school with a 7.15 for 7.30 start</p>	JB AMW JMS LW
	<p>Disco for Children - need to contact Jack at CM Sports for a date CG has said they are happy to collect money for this again. JB - has agreed to sort refreshments, and will write this down so it may be kept on file for future reference.</p>	KW CG
	<p>Summer Fayre/BBQ To discuss after quiz night in next meeting</p>	

8.	<p>PTA email - set up by AB and can no longer access it, due to needing his personal details. KW to try to rectify, if not possible, set up one through the Schools information so can always be passed on. If need to get hold of anyone one, email Enquires at School or KW personal email. VH to read PTA Handbook, and give feedback on the information in there. Look into ClassList for organising events/helpers etc Expenses were explained to all.</p>	KW
	<p>200 Club - need a draw for Autumn Term Letter to join to go out to all Parents - at Advent Performances</p>	CC KW
	<p>Further Ideas for events - Clothing Drive Toy Sale Colours Evening/Cheese and Wine Evening NCT Nearly New Sale (Renting the Hall) Christmas Shopping Event Race Night Next Meeting - Thursday 6th February 2020</p>	
	<p>Meeting closed 9.10pm</p>	