



St. Patrick's Catholic Primary School

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Executive Headteacher

Mrs P J Dix B.Ed (Hons) M.A. N.P.Q.H. N.P.Q.E.L

Head of School

Mrs A Tong BA (Hons)

Dear Parents,

Welcome to the Parent Portal / Arbor App!

We've chosen Arbor as our MIS provider. An MIS is a system that helps schools collect, store, manage and use all the information they need. Arbor is a simple, smart and cloud-based MIS, meaning the data isn't physically stored in school, making Arbor super secure. It also means you can log into Arbor to see and update your child's information.

Information – What will you be able to see

1. Attendance Data – By clicking on the attendance percentage on the home dashboard you will bring up the attendance page, which breaks down the attendance figures into present, late, or absent.
2. Student Profile – By clicking on the student profile, it will allow you to see basic information about your child. This is where you will be able to amend details such as your contact details, medical information, consents, and so on.

How to get started

1. Go to the App or Google Play Store on your phone and search for 'Arbor'.
2. Click 'Install' on Android or 'Get' on iPhone then open the App
3. Enter your email address we have on our records for your child (username), select our school, then to finish creating your account, you just need to set a password. You can do this by clicking on 'Forgotten Password?' and following the instructions on screen.
4. Accept the Terms & Conditions and enter the birthday of one of your children to log in

FAQs

1. Guardians can't see the contact details of other guardians. This is the same for all guardians, not just those who are separated or where there is a court order. For example, both guardians live with the student. Max cannot see Patricia's details, but he can see Poppy's details as he lives at the same address.
2. If the child lives at the same address as one guardian but not the other, the other guardian would also not be able to see the student's address.

If you have trouble setting up your password, have general questions about the Parent Portal or any other queries, please contact the school office via either enquiries@st-patricks.hants.sch.uk or on 01252 542511

Kind regards,

Mrs Tong and the admin team
St Patrick's Catholic Primary School