

AGM MEETING MINUTES

ST PATRICK’S PTA AGM

19th November 2024 15:30

COMMITTEE MEMBERS PRESENT

- Attending: Jessica Davies, PTA Co-Chair
Abigail Ryan, PTA Co-Chair
Victoria Hamilton, PTA Secretary
10 parents from across the school
- Mrs Tong, Headteacher
Ms Ryan, Business Manager

	WELCOME
	Thank everyone for attending, and apologies.
	Treasurer Report shared and discussed - Most successful event: Summer fete profit of £1451. Sponsored bounce profit of £638, despite being significantly less than previous sponsored events. Total amount raised £892 was shared with parents at time of the event, but did not account for expenses. For full transparency future event profits shared with parents should account for expenses. - Least successful event: Headteacher for the day with a loss of £9, only raising £48 in total; potentially due to lack of consistent communication. If event would be repeated, clearer and more consistent communication would be required to ensure maximum success. Amazon Wishlist to be updated by the school more regularly. Link and QR code has gone out in the November Newsletter, and reminders will be sent out via your Class WhatsApp group. This Wishlist is to assist the school in buying items they may need for their classrooms, play areas, upcoming raffle prizes or just general donations. As per last year, the PTA authorised the spending of the following items: - £50 per classroom including Pandas for the Reading Corners Note: This is at the discretion of the teaching staff, however, the PTA would like to invite parents to make donations of reading books either directly or via the PTA Amazon Wishlist. - Up to £100 per teacher & SENCo for class supplies Forms have been provided to the school office for reimbursement, which includes the opportunity for staff to report back on what was purchased. Mrs Tong to make staff aware of this PTA contribution, as it has relatively low uptake.

Vote in Committee

Chair - Jessica Davies (27 votes)

Vice Chair – Abigail Ryan (20 votes)

Secretary – Victoria Hamilton (48 votes)

Treasurer – Elizabeth Stratford (40 votes)

Communications Officer – Deborah Paterson (38 votes)

Class Representatives:

Pandas – Gemma

YR – Liz

Y1 – Tracey & Vicky

Y2 – Laura & Emily

Y3 – Leanne & Claire

Y4 – Jazz & Louise

Y5 – Anu & Victoria

Y6 - Debs

Trustees:

The PTA is currently looking for members of the School Community to put themselves forward for the Trustee positions. If you would like to know more about this role, please email the school: enquiries@st-patricks.hants.sch.uk

Changes to business

- Expenses requested by the school of over £200, will now be done via email to the treasurer as first point of contact, a meeting will then be scheduled at the earliest convenience for Headteacher, Business Manager and PTA Committee to review account balance, discuss expense and then vote. For full transparency this will be minuted and made available to view to all staff and parents.

Confirmed Events for the rest of 2024

- **Christmas Wreath and centre piece event** – 29th November 18:45 – 20:45
- **Children's Christmas Event – Meet Santa, decorate biscuits, candy cane treasure hunt etc.** – 16th December 15:30 – 17:00
- **Christmas Jumper Swap** – throughout December. To be placed in the Swap Shed

Potential future events TBC at future Headteacher/PTA meeting (26th November 15:30) and will be announced after. We would also love to hear from the school community with any fundraising ideas!

	School Requests 2024 – 2025 1. Age-appropriate Bibles across the classes. 18 were requested @ £55.00 each 2. Curtains in the School Hall are looking to be replaced. Fire retardant material is required. Last quote received 2 years ago was for between £3,000 - £3,500 3. Looking into an alternative to the Year 6 Leavers Bibles. The school would still like it to be a memento from the child's time at St Patrick's School and maintain the Catholic school ethos. An olive wooden cross was mentioned as an example.
	Meeting finished at 16:20. Next PTA Meeting to be announced in the New Year.